BCA(I) -- 105

2019

Time: 3 hours

Full Marks: 80

Candidates are required to give their answers in their own words as far as practicable.

The questions are of equal value.

Answer any five questions in which Q. No. 1 is compulsory.

- Indicate the correct answer of the following multiple choice questions (MCQ):
 - (a) Which of the following is not a primary function of Management?
 - Planning
 - Decision making
 - (iii) Controlling
 - (iv) Staffing
- Techniques of control is / are:
 - Budgetary control
 - Break-even point analysis

(Turn over)

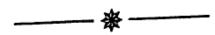
TJ - 173/2

https://www.tmbuonline.com

- (iii) Critical path method
- (iv) All of these
- Grouping of activities on the basis of product lines is a part of:
 - Divisional organisation
 - (ii) Autonomous organisation
 - (iii) Functional organisation
 - (iv) Delegated organisation
- (d) Which of the following is not an element of delegation?
 - Accountability
 - Authority
 - (iii) Responsibility
 - (iv) Informal organisation
- The concept of functional organisation developed:
 - Hery Fayol
 - Elton Mayo
 - (iii) F. W. Taylor
 - (iv) Masiow
- Delegation of authority means delegation to subordinates of:
 - Accountability

- (iii) Responsibility
- (III) Work
- (iv) Work and related authority
- is rated by superiors, peers, subordinates and clients.
 - (i) Grading
 - (ii) Ranking Method
 - (iii) Behaviourally anchored rating scale
 - (iv) 360° appraisal system
- (h) _____ essentially involves moving management trainees from department to department to learn different function of the organisation.
 - (i) Job Analysis
 - (ii) Job evaluation
 - (iii) Job rotation
 - (iv) Job specification
- Discuss the social responsibility and ethics in management. Explain the nature and purpose of planning.
- Briefly discuss the contribution of Henry Fayol to Management thought.

- https://www.tmbuonline.com
- What is Human Resource Management? What are its functions and objectives? Explain
- *Plans are selected courses along which the managers desires to co-ordinate grouip action.* Discuss the statement. Bring out clearly the meaning and types of plans or planning in the context of management.
- What is performance appraisal? Discuss the various methods of performance appraisal.
- What do you mean by policies? Discuss the types of policies and the characteristics of a sound business policy.
- 8. Distinguish any two of the following:
 - Theory X and Theory Y
 - (ii) Leadership and Management
 - (iii) On the Job training and off the Job training
 - (iv) Scientific management and administrative management
- Write short notes on any two of the following :
 - (i) Organisational Development
 - (ii) Social Responsibility
 - (iii) Organisational Culture
 - (iv) Control techniques



(4)

TJ - 173/2 (400)

BCA(I) --- 105